



## Northeast Region Construction Specifications Institute BOARD REPORT

**DATE:** October 13, 2023  
**TO:** Northeast Region Board of Directors  
**FROM:** Todd W. Buck, Region Director

**SUBJECT:** Report of Northern New England Chapter

### A. Report Summary

1. To better reflect the expanded territory resulting from the dissolution of the Maine Chapter last year, the New Hampshire Chapter has been re-branded as the Northern New England Chapter. The chapter has tried to keep up their monthly meetings through a combination of in-person and virtual presentations. The Board meets regularly to plan events and strategize on ways to increase membership.

### B. The Report

1. Summary of activities since last report:
  - a. May – Monthly meeting at the offices of Pella Windows & Doors in Scarborough, ME on May 16<sup>th</sup>. Dan Engelhardt’s presentation was on “Window & Door Performance Requirements for Buildings”. 7 members were in attendance.  
  
June – Take Me Out to the Ballgame social/monthly meeting was cancelled on June 28<sup>th</sup> due to rain and will be re-scheduled later in the summer.  
  
July – Board meeting at Doug’s house on Pleasant Lake, Northwood on July 15<sup>th</sup>. Many spouses were able to join us along with John M’s grandkids for the BBQ portion. New (returning) Director Dick Crow and his wife were also in attendance.  
  
August – on-line Board Meeting to discuss programs for the fall/winter on August 15<sup>th</sup>. Voted to proceed with proposal to satisfy insurance requirements and reviewed final revisions to the Chapter By-Laws.  
  
September - Take Me Out to the Ballgame social was re-scheduled on September 12<sup>th</sup>. Sponsors Allegiant, Shea Concrete, Pella Windows & Doors, and York Flashings all provided “At Bat” presentations sharing brief descriptions of their products and/or services. 23 were in attendance.  
  
September - on-line Board meeting to discuss programs and vote on amended By-Laws on September 19<sup>th</sup>.  
  
October – on-line Board Meeting scheduled for October 17<sup>th</sup>.
  - b. Chapter Membership has increased to 30 with the addition of 3 new members from Maine!
  - c. The NNE Chapter has approximately \$10,450 in our bank account.
  - d. “Annual Chapter Check-In” was submitted on September 29<sup>th</sup> and new insurance policies went into effect on October 1<sup>st</sup>.

## 2. Status of current programs:

- a. October - our monthly meeting will be held on October 27<sup>th</sup> at Shea Concrete Products in conjunction with their annual "Precast Days" event. Attendees will be given a tour of the facility where in addition to the typical precast concrete sanitary and drainage structures are cast, they also make RECON retaining wall blocks, modular buildings and residential stairs. A continuing education topic TBD will also be provided.
- b. November – our monthly meeting is tentatively scheduled at Pella Windows and Doors in Newington, NH. Topic to be "Glazing Strategies for Sound Control".
- c. While we typically do not hold chapter meetings in December and January due to the holidays and weather uncertainty, the Board will continue to meet on-line to fill out the spring program schedule. Possible topics include presentations on Legal Construction Advice, Building Envelope Challenges, Green Design (Passive House Network), The Future of Mass timber Design, UMaine's 3D Printed House and a possible tour of the SIGCO plant in Westbrook, ME.

## 3. Problem areas:

- a. Our core (NH based) membership has remained steady over the past 12 months. However, we are still struggling to assimilate members from the former Maine chapter, despite a concerted effort to hold monthly meetings in Maine and close to the ME/NH border.
- b. Attracting "new blood" as board members, committee chairs and offices still remains a challenge.
- c. Attendance at monthly meetings continues to decline.
- d. CSI BillHighway program is not helpful for the chapter and creates more work for volunteer officers.

## 4. Success stories:

- a. The NNE Chapter was able to add 2 Directors from Maine. This is huge in that they bring knowledge and insight from the Maine membership that has helped with our monthly meeting planning efforts.
- b. 7 sponsors supported the annual "Take Me Out to the Ballgame" social/chapter meeting helping to raise sufficient money to cover costs for the 1<sup>st</sup> time ever!!

**C. Liaison Activities:** Not yet assigned

## **D. Chapter Leadership Roster**

### 1. Chapter Officers

- a. President: Wayne Wheeler, PE, CSI, [wwheelernh@outlook.com](mailto:wwheelernh@outlook.com), (603) 545-5158
- b. Vice President: Todd W. Buck, PE, CSI, CDT, [twbuck@comcast.net](mailto:twbuck@comcast.net), (781) 589-1856
- c. Treasurer: Thomas A. House, AIA, NCARB, CSI, [thouse@thaarc.com](mailto:thouse@thaarc.com), (603) 770-2491
- d. Secretary: John A. Gant, AHC, CFDAI, CSI, CCS, CCPR, [john.gant@allegion.com](mailto:john.gant@allegion.com), (781) 775-5010
- e. Director: Doug Sargent, CSI, [majsgt@aol.com](mailto:majsgt@aol.com), (603) 570-7110
- f. Director: Patrick Hansford, NCARB, CSI, CDT, [pahansford.architect@gmail.com](mailto:pahansford.architect@gmail.com), (937) 344-0136

- g. Director: John Michalowski, Jr, NCARB, CSI, [john.michalowski.jr@gmail.com](mailto:john.michalowski.jr@gmail.com), (207) 551-5987
- 2. Chapter Committee Chairs
  - a. Program Co-Chairs:
    - 1.) John Gant, [john.gant@allegion.com](mailto:john.gant@allegion.com), (781) 775-5010
    - 2.) John Michalowski, Jr [john.michalowski.jr@gmail.com](mailto:john.michalowski.jr@gmail.com), (207) 551-5987
  - b. Newsletter/Website Chair: Wayne Wheeler, [wwheelernh@outlook.com](mailto:wwheelernh@outlook.com), (603) 545-5158
  - c. Membership Co-Chairs:
    - 1.) Tom House, [thouse@tharc.com](mailto:thouse@tharc.com), (603) 770-2491
    - 2.) John Michalowski, Jr [john.michalowski.jr@gmail.com](mailto:john.michalowski.jr@gmail.com), (207) 551-5987
  - d. Nominating Committee: Wayne Wheeler, [wwheelernh@outlook.com](mailto:wwheelernh@outlook.com), (603) 545-5158
- 3. Chapter Nominating Committee Appointee: TBD

**Respectfully submitted;**

Todd W, Buck, Region Director, Northern New England Chapter  
(781) 589-1856  
[twbuck@comcast.net](mailto:twbuck@comcast.net)

**END OF REPORT**

CC: Region Secretary