



## Northeast Region CSI, Inc. | FY20 Spring Virtual Board Meeting

May 29, 2020

### Build Strong Chapters through Communication and Collaboration

#### Meeting Minutes

1. Call to Order: ~ **12:15 PM**
2. Introduction of Participants
  - Boston, **Susan Borne (FY21) P**
  - Hartford, **John Robitaille (FY21) P**
  - Housatonic, **Roy Olsen (FY20) P**
  - Long Island, **Paul Commesso (FY21) P**
  - Maine, **Craig Wetmore (FY20) P**
  - Metro NY, **Bill DuBois (FY20)**
  - New Hampshire, **Tom House (FY20) P**
  - New Jersey, **Heath Waldorf (FY20) P**
  - Worcester, **Mike Sheehan (FY20) P**

**Len Anastasi, President P**

**Tom Scriven, Treasurer P**

**Cynie Linton, Secretary P**

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**Marty Helly P**

**Terri Bracken P**

**Joe Lobdell P**

Absent:

- Buffalo, ? (FY20)
  - Eastern, NY, Stephen Van Hoose (FY20)
  - Rhode Island, Pat Penza (FY20)
  - Rochester, Lee Curtis (FY21)
  - Syracuse, Tom Pratt (FY21) P
  - Vermont, Brian Leet (FY20)
3. **Agenda:** A motion was made to approve the agenda. Mike S. seconded the motion. The agenda for the meeting was approved unanimously.
  4. **Approval of Fall Meeting Minutes:** Marty H. Made a correction to the Fall Meeting Minutes: The Speaker Subsidy Program Discussion was tabbed until the Spring meeting. Mike S. made a motion to approve the minutes as amended. Heath W. seconded the motion.
  5. **Budget:** The budget for FY21 was approved.

6. **Election:** Ken Lambert was elected by the board to fill the position of VP for the region, and Tom Scriven was elected for another term as Treasurer.
7. **Treasurer's Report** (Tom S.)
  - a) Tom presented:
    - i) Balance Sheet.
    - ii) Account Reconciliation.
  - b) All 15 Chapter Assessments were completed.
  - c) All attendee payments for the Plymouth Regional Meeting were returned.
  - d) Exhibitor and Sponsor payments were returned.
8. **Committee Activity**
  - a) Audit Committee: Roy Olsen (Board Liaison)
  - b) **Awards Committee:** Joe Lobdell (Chair)
    - i) More award nominations needed, but there is still time.
  - c) Certification Committee: George Rosamond (Board Liaison: Housatonic)
  - d) **Conference Committee:** Marty Helly (Chair)
    - i) Attendee registration for the Regional Conference will open in October. Currently promoting the event that has been rescheduled for 2021. Also promoting those sponsors who didn't request their money back after this year's cancellation. Pricing for the event will remain the same.
  - e) **Finance Committee:** Tom Scriven (Chair)
    - i) Suggested removing Chapter Assessments for FY 2021.
    - ii) Presented budget and unanimously approved.
    - iii) Need to eliminate speaker subsidy grants for 2021.
  - f) Nominating Committee: Cynie Linton (Chair)
  - g) Outreach Committee: Mike Sheehan (Board Liaison)
9. **Discussion Items:**
  - a) Discussion of whether the board should have the Fall meeting at CONSTRUCT in Texas, and the consensus was no.
  - b) There was some discussion about the Region Scholarships.
10. **Board Schedule**
  - c) Summer Virtual Meeting: Friday August 21, 2020, 10 AM
  - d) Fall Meeting location/date
11. **Adjournment: ~1:30 PM**

Respectfully submitted,

Cynie Linton  
NE Region Secretary