



Northeast Region Construction Specifications Institute BOARD REPORT

DATE: October 2, 2018
TO: Northeast Region Board of Directors
FROM: Brian Leet, Vermont Director to Northeast Region
SUBJECT: Report of Vermont Chapter of CSI

A. Report Summary

1. **Our chapter is planning the hire of an executive director to assist in coordinating local volunteer efforts. We have begun planning for educationally related events for the year, CDT classes over the winter and for another year of ACX in conjunction with the AIA. We are slowly shrinking and are in need of more volunteers.**

B. The Report

1. Summary of activities since last report:
 - a. The last report was just prior to ACX. ACX was successful with 133 total attendees. AIA and CSI Vermont each generated approximately \$9,500 in net revenue from the event to support other activities through the year. We tried a “no cost to members” option instead of past year policies of fees. There was no discernable change in attendance between free this year and \$100 attendance in prior years. The free cocktail hour at end of day is surprisingly lightly attended – perhaps due to being after dinner hours. Almost no one from the region level stayed that long. We also received feedback that the lack of “HSW” qualified CEUs (with our focus on employment policies and the workplace this year) was a detriment.
2. Status of current programs:
 - a. We are planning programs for the following topics:
 - 1.) Silicate in Construction (OSHA regulations)
 - 2.) CDT Prep Course
 - 3.) VT Commercial Building Energy Standards Update
 - 4.) Choosing the Right Green Building Rating System
 - 5.) ACX 2019 – Inclusive Design
3. Problem areas:
 - a. Lack of volunteer time
 - b. Decreasing membership
4. Success stories:
 - a. Continued partnership with AIA.
 - b. Have posted E.D. job listing

5. Liaison Activities:

- a. None. And none should be anticipated.

C. Chapter Leadership Roster

1. Chapter Officers

Eric Lussier – President, Claire Gear – Secretary, Cam Featherstonhaugh – Treasurer
Brian Leet, Jamie Wagner, Rebecca Campbell, Ian Lamphere - Directors

2. Chapter Committee Chairs

Currently N/a

3. Chapter Nominating Committee Appointee

Rebecca Campbell

Respectfully submitted: Brian Leet

END OF REPORT

CC: Region Secretary